



## OFFER - SERVICES OFFERED BY SIEF-IT

Scope of offered services	SIEF-IT members	
	User access	SIEF access
Possibility of Substance Information Exchange Forums (SIEFs) formation	<input type="radio"/>	<input type="radio"/>
Registration of new User account, account settings configuration	<input type="radio"/>	<input type="radio"/>
Safe SIEF data storage inside SIEFs, fixed data recovery	<input type="radio"/>	<input type="radio"/>
Safe access to all data entered into SIEF-IT system	<input type="radio"/>	<input type="radio"/>
SIEF-IT technical support	<input type="radio"/>	<input type="radio"/>
Import of pre-SIEF XML data from REACH-IT into SIEF-IT, correctness control system	<input type="radio"/>	<input type="radio"/>
E-mail invitations for pre-SIEF members – sending option	<input type="radio"/>	<input type="radio"/>
SIEF Activity Surveys – sending option	<input type="radio"/>	<input type="radio"/>
Pre-SIEF members list	<input type="radio"/>	<input type="radio"/>
Password Recovery option, defining new password	<input type="radio"/>	<input type="radio"/>
Adding new User subaccounts	<input type="radio"/>	<input type="radio"/>
Data Holders searching engine	<input type="radio"/>	<input type="radio"/>
Lead Registrants searching engine	<input type="radio"/>	<input type="radio"/>
QSAR endpoints searching engine	<input type="radio"/>	<input type="radio"/>
Easy joining procedure for Data Holders and Experts	<input type="radio"/>	<input type="radio"/>
Discounts for ordering access to at least five SIEFs on one order	<input type="radio"/>	<input type="radio"/>
Access to all software developments of SIEF-IT until 30 June, 2018		<input type="radio"/>
First Steps module		<input type="radio"/>
Access to LR & SFF sub-forums		<input type="radio"/>
Access to substance sub-forums		<input type="radio"/>
Access to Data Holders' sub-forums		<input type="radio"/>
Access to Experts' sub-forums		<input type="radio"/>
Post-sending communication on all subforums		<input type="radio"/>
Access to SIEF Activity survey results		<input type="radio"/>
E-mail notifications about new activities on SIEF (if required)		<input type="radio"/>
E-mail communication for all SIEF members within one forum		<input type="radio"/>
Quick messages to other members		<input type="radio"/>
SIEF members list		<input type="radio"/>
SIEF tasks module		<input type="radio"/>
SIEF subscription		<input type="radio"/>

**OFFER APPENDIX is an integral part of the OFFER**



## **OFFER APPENDIX**

### **1. INTRODUCTION.**

Obligation resulting from REACH Regulation, making data available and common submission of some parts of registration documents creates the necessity of using computerized information system, which will facilitate communication between Legal Entities. But for this system embracing whole industry, there would be a serious risk of difficulties for Legal Entities resulting from additional administration issues and costs. European Chemicals Agency (ECHA) clearly defined lack of legal responsibility for such service. SIEF-IT Sp. z o.o. created IT system to help Legal Entities (in REACH viewpoint) operating within SIEFs in efficient conducting registration. This IT system (SIEF-IT) is owned by SIEF-IT Sp. z o.o. and is administered by this company.

### **2. GENERAL REGULATIONS.**

Access to computerized information SIEF system – SIEF-IT is open for every Legal Entity, which is defined as pre-SIEF member in REACH-IT on non-discriminatory basis. Moreover, external companies can be invited by the SIEF members to participate in SIEF with limited access. Access to SIEF-IT is individual and may be limited by SIEF-IT Sp. z o.o. to Entities that made pre-registration. Access to individual SIEFs in SIEF-IT will be possible only after effecting the payment to SIEF-IT Sp. z o.o. by authorised Legal Entity willing to use SIEF-IT system. Access will be kept on condition that the Legal Entity complies with general regulations of SIEF-IT usufruct.

As SIEF-IT information will at the beginning contain information „REACH-IT imported”, the access will be obtained only to data provided by ECHA according to Terms and Conditions and according to European law regarding data privacy.



### 3. SERVICES OFFERED TO CLIENT BY SIEF-IT SP. Z O.O.

Effecting the payment will make the Client authorized to access the electronic platform, which will enable the Client to work in SIEF for which the payment was effected and to prepare the registration of a given substance. The charge includes service and functionalities specified below:

- Possibility of Substance Information Exchange Forums (SIEFs) formation
- Registration of new user account and account settings configuration
- Safe SIEF data storage inside SIEFs, fixed data recovery
- Safe access to all data entered into SIEF-IT system
- SIEF-IT technical support
- Import of pre-SIEF XML data from REACH-IT to SIEF-IT, correctness control system
- E-mail invitations for pre-SIEF members – sending option
- SIEF Activity Surveys – sending option
- Pre-SIEF members list
- Password Recovery option, defining new password
- Adding new user subaccounts
- Data Holders searching engine
- Lead Registrants searching engine
- QSAR endpoints for over 30000 compounds
- SIEF searching engine to find and join SIEF as Data Holder or Expert
- Possible discount for ordering access to at least five SIEFs on one order
- Access to all software developments of SIEF-IT until 30 June 2018
- First Steps module
- SIEF Activity survey results
- Post-sending communication on all subforums
- E-mail notifications about new activity on SIEF (if required)
- E-mail communication for all SIEF members within one forum
- One-click messages to other potential registrants
- SIEF members list
- SIEF tasks
- Dividing and combining Substance Information Exchange Forums (SIEFs)



- Substance Identification Profile
- SIEF subscription

#### **4. CHARGES FOR SIEF IT– BY THE LEGAL ENTITY.**

Each Legal Entity and its individual participant must pay for membership in SIEF-IT. For having an access to a particular SIEF each Legal Entity and its individual participant have to effect a single payment for the whole period of SIEF membership, i.e. until the end of June 2018. Effected payment will authorise the Legal Entity to have an access to SIEF-IT electronic platform, which will enable the Legal Entity to work in the chosen SIEF, under preparation of registration of a given substance using SIEF-IT tools and functionalities.

Request for any other additional services and additional preservation creates legal basis to additional fees, which will have to be paid by the Legal Entity under separate agreements with SIEF-IT Sp. z o.o.

Division and joining of SIEFs will be free of charge if a Legal Entity participates in a single SIEF within SIEF-IT. However, SIEF-IT Sp. z o.o. is allowed to ask for additional fees if a Legal Entity participates in more than one SIEF within SIEF-IT.



## 5. CHARGES TO BE PAID BY LEGAL ENTITY DEPENDING ON THE ROLE OF THE USER.

Table below presents diversity of charges for different User status depending on degree of their participation and/or their rights to access a particular SIEF:

Role of the User	Charges (excluding VAT)
Access to SIEF for a Registrant (Producer, Importer, Only Representative, Third Party Representative, Additional User in Legal Entity) – agreement valid for the whole period of SIEF running until 30 <sup>th</sup> June 2018	€ 250
Invited Expert – agreement valid for the whole period of SIEF running until 30 <sup>th</sup> June 2018	€ 50
Data Holder - agreement valid for the whole period of SIEF running until 30 <sup>th</sup> June 2018	€ 50

## 6. ORDERS, METHODS OF PAYMENT AND CONDITIONS.

6.1. Orders are submitted by Order Form available at [www.sief-it.com](http://www.sief-it.com)

6.2. Payment can be effected by:

a) bank transfer:

Payment through bank transfer must be effected exclusively to the following account:

Raiffeisen Bank Polska S.A.; 90-643 Lodz; ul. Zeligowskiego 32/34; Poland

IBAN code: PL11175010930000000011614981

BIC/SWIFT code: RCBWPLPW

In case of payment the Legal Entity is obliged to provide the bank with full detailed data of

the transfer in the following way:

- full name of the company
- order number generated by SIEF-IT system

or the number of pro-forma invoice sent to Payer by SIEF-IT Sp. z o.o.



## b) credit card:

In order to pay by credit card the Legal Entity has to select „Pay by Credit Card” option available in Order Form. Payment by credit card is effected with the assistance of eCard S.A. online payment system.

The following cards are accepted:

- Visa, Visa Electron
- MasterCard, Master Card Electronic



eCard S.A. authorisation system for credit cards guarantees the highest security level assured by using strong protection of transactions - 3D Secure (Verified by VISA and MasterCard SecureCode), SSL 128 bits (Secure Sockets Layer). The system guarantees high security also due to the fact that the credit card numbers do not enter SIEF-IT system and, what is equally important, are never stored within SIEF-IT system. Legal Entity has a guarantee that the credit card number is known only by the Legal Entity and the bank.

## 6.3. Other regulations.

All costs connected with the transfer are paid by the Legal Entity.

After receiving the payment SIEF-IT Sp. z o.o. will issue an invoice in euro currency addressed to the Payer. The invoice in PDF format, without signature will be sent to the e-mail address of the Legal Entity. The invoice in paper form can be sent by post on the request of the Payer.

## 7. NO REPAYMENT FOR THE EFFECTED PAYMENT.

Payment which was effected will not be repaid to the Legal Entity in case of their resignation from participation in a given SIEF within SIEF-IT.



## 8. MISCELLANEOUS.

8.1 Law in force: Connections between SIEF-IT Sp. z o.o. and Legal Entity will be based on and will be interpreted only in compliance with Polish law regardless of rules concerning conflict with law.

8.2 Competent court: Courts in Warsaw will possess sole jurisdiction regarding any controversies, which may result from the present order. Howsoever SIEF-IT Sp. z o.o. has the right to submit to the court a case against Legal Entity through jurisdiction court of their registered seat.

8.3 Force Majeure: SIEF-IT Sp. z o.o. is not to be liable for any failures or delays in performing their duties in scope such failure or delay is made, directly or indirectly, being out of control of SIEF-IT Sp. z o.o. such as but not limited to fire, flood, earthquake, natural disasters, acts or regulations of government bodies, court warrants, acts of war, terrorism, crime, civil disorders, rebels and revolutions, strikes, standstills and labour difficulties. Such events or coincidences being the reason of a failure or delay are Force Majeure Events.

8.4 Verification of charges: Charges will be verified annually to reflect annual inflation level. Such verification will not refer to already paid access but to access to be made after implementation of such verification. However, as mentioned in Article 3 any additional services and functionalities to be fulfilled will constitute base for additional fees to be effected by the Legal Entity, including already paid access.

### 8.5 Modification of present Terms and Conditions:

SIEF-IT Sp. z o.o. is allowed to make changes of present Terms and Conditions at any time justifying such modifications.

### 8.6 Conditions and Trade:



Conditions and Trade Terms defined in Appendix will be applied only to charges, payments and invoicing. Appendix is an integral part of the agreements.